

Parent Forum – Minutes 28th January 2020

The aim of a parent forum is to:

- Discuss whole school issues (not individual).
- Give parents an opportunity to express their views and ideas.
- Give parents an opportunity to make suggestions for school improvement.
- Allow the school to discuss development and new initiatives we are working on.

Attended by: Alex Waterman, Jo Carter, Annie Martin, Anne Smith, Robyn Wells, Dee Cote, Sophie Collins-Evans, Natasha Wheeler James

Agenda item	Discussion	Outcome / Action
Accelerated Reader	Working better now teething problems sorted. Provision for children to test and change books working for most children AW explained that teachers will have another full day of training next week. AW explained that school has recently ordered £600 new fiction books. PTFA will also raise funds for non-fiction through sponsored read. The Link (Central) will be purchasing a new reading scheme for early readers.	<ul style="list-style-type: none"> - Ensure teachers chase children who forget to change books - Explore whether library can be open before school and at 3.25pm and staffed by parents - After final training session, staff to agree 'the rules' for Accelerated Reader so messages to children are clearer. - Check all children have reading records.
Communication between home and school	Newsletters weekly – please tell Mrs McCracken if not receiving – paper copies in office. Emails and facebook. Sometimes things last minute e.g. changes to Welly Walks – these are usually weather dependent (better to come prepared and doesn't matter if not in uniform). Sophie mentioned Tedburn receiving through eschool – could we use it?	<ul style="list-style-type: none"> - Mrs McCracken to find out about messaging through eschools
Toilets and hygiene	Email re this. Cleaning team refill hand soap daily. Hand dryer was broken, now fixed. Hot water has to be hot to meet Legionella requirements, so water is cold. Can we explore mixer taps which are thermostatic?	<ul style="list-style-type: none"> - AW buy new toilet seat to replace broken one - LMC to explore costs of new mixer taps
Drinks	Some children still not drinking	<ul style="list-style-type: none"> - Staff to remind at play and lunch time. Parents to ensure children have a drink before and after school
Parking	Reminder to parents that children can be dropped off between 8.30am and 8.45am to stagger parking	<ul style="list-style-type: none"> - Jo Carter to ask if parents are still able to park at the pub in order to walk down
Lunch Meals	Parents questioned whether they are healthy. AW explained they meet government requirements and is a standard menu provided by Devon Norse	<ul style="list-style-type: none"> - Remind parents to only send healthy snacks.
Attendance	AW explained that attendance is monitored in school and externally by Devon. Attendance has been highlighted as a school weakness (worse 20% of schools in England). AW explained that the EWO (Educational Welfare Officer) contacts her to discuss children with low attendance. She explained that she had reminded parents of Attendance Policy to highlight the concern. AW must follow the policy.	<ul style="list-style-type: none"> - Parents should see AW with any attendance concerns

DATE OF NEXT MEETING: Wed 10th June 2020 at 9am